



Office of the Technical Compliance Advisor Travel Reimbursement Form

Enter all required information below to obtain travel reimbursement. If spending did not occur in a category, please leave the field blank. Fields will likely be used for one or more of the ground transportation options. The "Total" column of the table will update based on the information entered into the "Unit Cost" and "Units" columns. Receipts for airfare, lodging, ground transportation, and PCR Testing must be submitted with this form. Submit the Travel Reimbursement Form and accompanying receipts to Javier Gonzalez (Javier.benito@me.com) with the Office of the Technical Compliance Advisor (jrrjr.romero@gmail.com) and/or his designee copied with your monthly invoice.

Traveler Name: Rafael E. Ruiz

Travel Dates: December 10-15, 2023

Purpose of Travel: Site Visits, interviews, Presentations

Travel Reimbursement

Expense	Unit Cost	Units	Total
Airfare	\$ 431.40	1	\$ 431.40
Baggage			\$ -
Ground Transportation (Uber/Lyft/Taxi)	\$ 167.00	1	\$ 167.00
Ground Transportation (Parking)	\$ -	5	\$ -
Ground Transportation (Mileage)			\$ -
Lodging	\$ 154.78	3	\$ 464.34
Per Diem (Travel Days)	\$ 86.25	2	\$ 172.50
Per Diem (Full Days)	\$ 115.00	2	\$ 230.00
PCR Testing		1	\$ -
Total			\$ 1,580.24

\$ 1,465.24

Office of the Technical Compliance Advisor Puerto Rico
 VIG Tower, PH - 924
 1225 Ave. Juan Ponce de Leon
 San Juan, PR 00907
 787-417-9098



Courtyard by Marriott
San Juan - Miramar

801 Ponce de Leon Ave.
San Juan, PR. 00907
T 787.721.7400
F 787.723.0068

Mr Rafael Ruiz
12 Crestshire Dr
Lawrence MA 01843
United States

Room: 0506
Room Type: EKNG
No. of Guests: 1
Rate: \$ 125.00 Clerk: 1006
CRS Number 93462443

Marriott Rewards # 232084256

Name:

Arrive: 12-11-23

Time: 05:02 AM

Depart: 12-14-23

Folio Number: 757764

Date	Description	Charges	Credits
12-11-23	COMEDOR- Guest Charge (Breakfast)	7.28	
12-11-23	Package	125.00	
12-11-23	Destination Fee	17.00	
12-11-23	Government Tax	12.78	
12-12-23	COMEDOR- Guest Charge (Breakfast)	3.00	
12-12-23	Package	125.00	
12-12-23	Destination Fee	17.00	
12-12-23	Government Tax	12.78	
12-13-23	Comedor - Guest Charge	13.83	
12-13-23	COMEDOR- Guest Charge (Dinner)	81.58	
12-13-23	Package	125.00	
12-13-23	Destination Fee	17.00	
12-13-23	Government Tax	12.78	
12-14-23	Comedor - Guest Charge	7.28	
12-14-23	American Express		577.31
	Card # XXXXXXXXXXXX4005		



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Date

Description


Charges

Credits

Balance

0.00 USD

As a Marriott Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

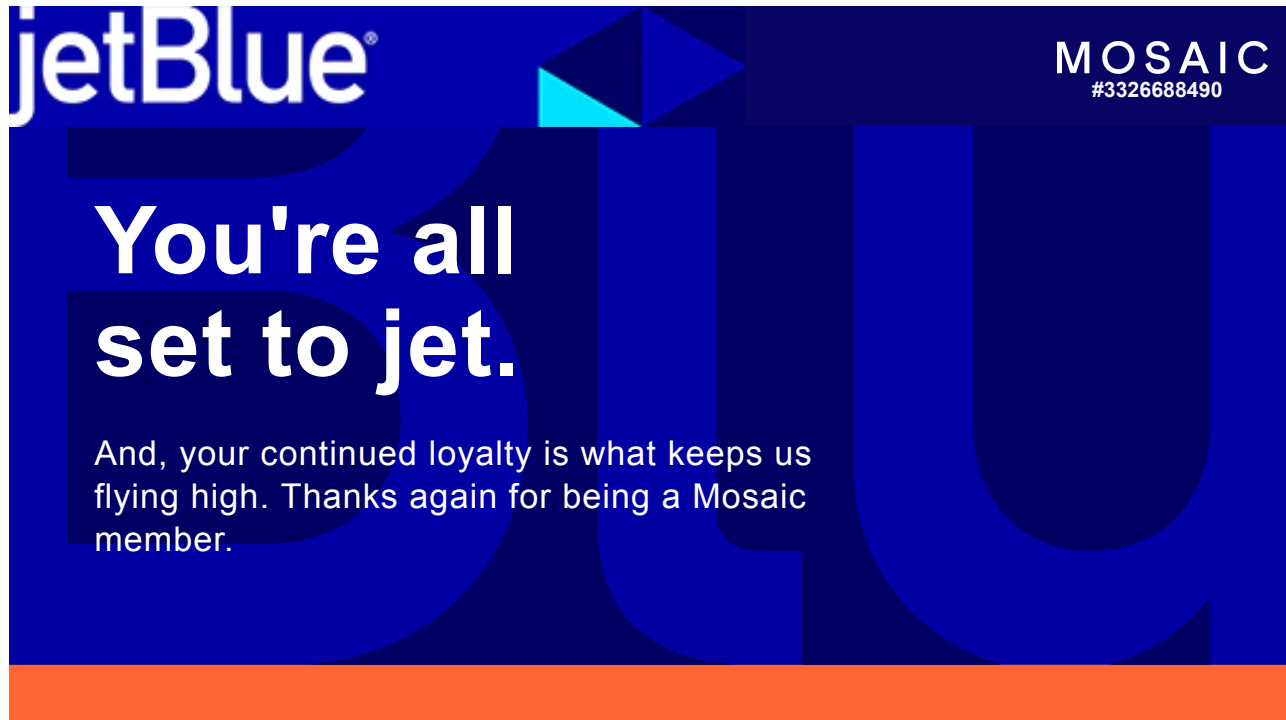
From: JetBlue Reservations jetblueairways@email.jetblue.com 
Subject: JetBlue booking confirmation for RAFAEL E RUIZ - ESHXDI
Date: November 19, 2023 at 1:24 PM
To: stodgo1971@aol.com

JR

Check out the details for your trip on Sun, Dec 10

[Français](#)

| [Español](#)



Your Flight Itinerary

Your JetBlue confirmation code is **ESHXDI**

BOS ► SJU **Flight 561**
jetBlue



Sun, Dec 10

10:54pm

Terminal: C

Mon, Dec 11

3:55am

-

SJU ► BOS **Flight 362**
jetBlue



Thu, Dec 14

7:30pm

Terminal: A

Thu, Dec 14

10:46pm

-

[Get the latest](#) entry and travel requirements for your trip.

Your Traveler Details

RAFAEL E RUIZ

Boston

BOS


San Juan

SJU

TrueBlue Number:

3326688490

Flight # 561

Fare: Blue

Ticket number:

2792138927484

Seat: 12B

Manage my booking

San Juan

SJU


Boston

BOS

TrueBlue Number:

3326688490

Flight # 362

Fare: Blue

Ticket number:

2792138927484

Seat: 13D

Manage my booking

Bag Allowance (per traveler)

BOS ► **SJU**

Personal Item	Carry-on	1st Bag	2nd Bag
Free	Free	Free Mosaic Perk	Free Mosaic Perk

SJU ► BOS

Personal Item	Carry-on	1st Bag	2nd Bag
Free	Free	Free Mosaic Perk	Free Mosaic Perk

Size and weight limits apply. See full details on our Bag Info page ►

Free checked bag benefit for Mosaic members applies to JetBlue-operated flights only.

Additional charges may apply.

Need to check more than 2 bags? Additional bags can be added during check-in (starting 24 hours before departure) or at the airport.

Payment Details

Master XXXXXXXXXXXX9796	CREDIT_CARD	\$431.40
	NONREF	\$369.00
Purchase Date: Nov 19, 2023	Taxes & fees	\$62.40
Request full receipt	Total	\$431.40 USD

Change made easy.

Change or cancel flights, add extras like

Even More[®] Space seats or more, select or

FIXED RATES | TARIFAS FIJAS

FROM AIRPORT TO
YOUR DESTINATION

DESDE EL AEROPUERTO
HACIA SU DESTINO

License plate / Tablilla: 113941

Passengers / Personas: _____

Base price
Precio base

☐ ZONE
ZONA

2

Isla Verde

\$12

☒ ZONE
ZONA

3

Ocean Park
Condado
Miramar
Santurce

\$17

☐ ZONE
ZONA

4

Old San Juan
& Piers

\$21

☐ ZONE
ZONA

5

Convention Center
Hyatt House
Isla Grande Airport
Sheraton
Convention Center

\$17

AREAS OF INTEREST / ÁREAS DE INTERÉS

☐ \$16 Coliseo
José Miguel Agrelot

☐ \$20 Plaza
Las Américas

☐ \$16 Plaza
Carolina

☐ \$15 The Mall
of San Juan

This is NOT a receipt, keep for your reference / Esto no es un recibo, manténgalo para su referencia.

+ APPLICABLE RATES / CARGOS APPLICABLES



\$1

Luggage charge will apply to each additional item.
Aplica cargo por maleta a cada pieza adicional.



\$0

Accesorios for disabled person are free of charge.
Accesorios de personas impedidas son libre de costo.



\$2

Extra charge for 6th-7th passenger.
Cargo adicional por 6to-7mo pasajero



\$1

Late night charge (10PM-6AM).
Cargo nocturno (10PM-6AM).



\$3

Airport fee
Cargo del Aeropuerto

* PAY FARE TO DRIVER / PAGUE AL CONDUCTOR

Rates approved by:
Tarifas aprobadas por:

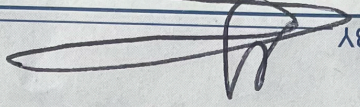


COST PER TRIP, NO PER PERSON / COSTO POR VIAJE, NO POR PASAJERO
METERED RATE WILL APPLY FOR AREAS BETWEEN AND BEYOND
TOURIST ZONES / TARIFA METRADA APLICARÁ ENTRE Y FUERA DE
ZONAS TURÍSTICAS

TOLLS AND TIPS ARE NOT INCLUDED / PEAJES Y PROPINAS NO
ESTÁN INCLUIDOS

3-11

BAL. DUE	
PAYMENT	
ACCOUNT	

BY  ☐ CASH ☐ CHECK ☐ MONEY ORDER ☐ CREDIT CARD

FROM AIRPORT TO HOME

RECEIVED FROM RAFAEL RUIZ

DATE 12/14/23

NO. 557216

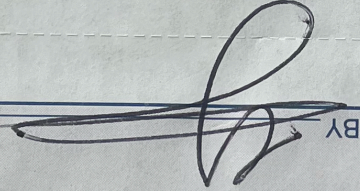
SEVENTY FIVE DOLLARS

FOR RENT ☒ FOR

Ride from Airport to Home

3-11

BAL. DUE	
PAYMENT	
ACCOUNT	

BY  ☐ CASH ☐ CHECK ☐ MONEY ORDER ☐ CREDIT CARD

FROM HOME TO AIRPORT

RECEIVED FROM RAFAEL RUIZ

DATE 12-10-23

NO. 557215

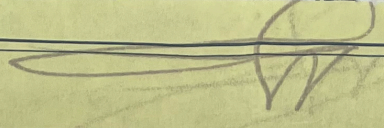
SEVENTY FIVE DOLLARS

FOR RENT ☒ FOR

Ride from Home to Airport

3-11

BAL. DUE	
PAYMENT	
ACCOUNT	

BY  ☒ CASH ☐ CHECK ☐ MONEY ORDER ☐ CREDIT CARD

FROM AIRPORT TO HOME

RECEIVED FROM RAFAEL RUIZ

DATE 12-10-23

NO. 557215

SEVENTY FIVE DOLLARS

FOR RENT ☒ FOR

Ride from Home to Airport